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| cid:2887E7B4-4235-4453-B7C9-14F4166BF0CB | Longridge Town Council  Council Offices, The Station Building  Berry Lane, Longridge. PR3 3JP  Telephone: **01772 782461**  email: [clerk@longridge-tc.gov.uk](http://h)  website: [www.longridge-tc.gov.uk](http://h) |

**Mission Statement**

Endeavour, through foresight and leadership, to enhance quality of life for Longridge residents and visitors.

Working to enrich facilities and nurture opportunity,

to protect and improve the built and natural environment, and promote community pride.

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Proceedings of meeting held on 15th May 2019

Present: Cllr. P. Byrne - Retiring Mayor

Cllr. S. Ashcroft - Mayor

Cllr. R. Adamson

Cllr. B. Daleisgh-Warburton

Cllr. R. Beacham

Cllr. N. Stubbs

Cllr. S. Lomas

Cllr. J. Rogerson

Cllr. S. Rainford

Cllr. H. Gee

Andrea Pownall - Town Clerk

4 observers

**Min 0038 Election of Mayor**

The chains of office were handed over from Paul Byrne the retiring Mayor, to the new Mayor Cllr. Steve Ashcroft.

**Min 0039 Mayors Welcome**

The Mayor welcomed everyone to the meeting. The Mayor reminded everyone of the Mission Statement for the Town for the year ahead. The Mayor gave a brief introduction about himself, followed by the Councillors and Town Clerk. **It is to be** **noted** for record that Cllr. Jim Rogerson is the Deputy Mayor at Ribble Valley Borough Council for 2019/20.

**Min 0040 Apologies for Absence**

Cllr. A. Odix (leave), Cllr. J. Clark (prior engagement)

**Min 0041 Declarations of Interests**

None declared.

**Min 0042 Approval of Minutes**

**It was resolved** to sign the Minutes of the meeting of the 24th April 2019 as an accurate record.

Meeting closed at 7.20pm for

**Min 0043 Public Time**

David Moon (former Longridge Town Councillor of 28 years) gave a detailed updated on the work required to complete the War Memorial. The work is anticipated to be completed late June/early July 2019. **It was noted** that a letter of appreciation be sent to Brown's Quarry for their assistance in sourcing the flags.

Meeting re-opened at 7.25pm

**Min 0044 Consideration of Planning & Licence Applications**

3/2019/0333 - Site of Former TDG European Chemicals, Whittingham Road.

No objections.

**It was to be noted** that this was a PCC planning matter that had been referred to us via RVBC and a note of appreciation should be forwarded to the planning department.

3/2018/1105 - Higher College Farm, Lower Lane.

As per our previous response dated 18th January 2019:

*Longridge Town Council object to this application as the council feels that there is a need for industrial land and this land would serve Longridge better as industrial units.* Longridge Town Council has not changed view point and would like to ensure that that no further residential land is converted to over to industrial usage.

**Min 0045 Work in Progress**

**It was noted** that the new gas meter was installed in the Station Buildings on 14th May, 2019 and work is underway to obtain revised quotes for the gas boiler works as the boiler is broken and beyond economic repair.

**It was noted** that the wall on Higher Road was in fact the property of 5 Higher Road - according to Land Registry records. **It was agreed** that a letter be sent to the occupier to ask for remedial works to be carried out.

**It was noted and agreed** that a letter be sent to Lancashire Police to ensure that adequate policing is provided to the Town both during the day and evening of Longridge Field Day which is being held on Saturday 8th June 2019.

**Min 0046 Terms of Reference - Estates Executive Committee**

**It was discussed and agreed** that the Building Executive Committee be re-named Estates Executive Committee. **It was noted** that the Terms of Reference for the Estates Executive Committee were agreed.

**Min 0047 Terms of Reference - Budget Executive Committee**

**It was noted** that the Terms of Reference for the Budget Executive Committee were agreed.

**Min 0048 Terms of Reference - Appeal Committee**

**It was discussed and agreed that this be deferred** until next Council meeting being held June, 2019.

**Min 0049 Pension Requirements**

**It was agreed and noted.**

**Min 0050 Longridge Neighbourhood Plan**

**It was noted** that the Longridge Neighbourhood Plan was confirmed by Ribble Valley Borough Council on Tuesday 30th April 2019. **It was noted** that a meeting is required between RVBC Planning and the Town Council to discuss the implications.

**Min 0051 Planning Issue 3/2018/0975 - Land East of Chipping Lane**

**It was discussed and agreed** that a meeting with the Planning Department be arranged to explain the planning process in particular in relation to safety and residents & Town Council objections.

**Min 0052 Bus Stop - Southern Close**

**It was discussed and agreed** thatLongridge Town Council did not feel that the amounts spent on repairs to this bus stop was excessive. **It was noted** that a reply be sent to RVBC requesting ideas for a replacement bus shelter that is suitable for a conservation area and less prone to vandalism. Longridge Town Council should encourage the use of public transport. **It was noted** in the meantime that Cllr. Lomas would approach the high schools for assistance maybe in the form of a social charter.

**Min 0053 Finance**

**It was discussed** **and agreed** that all standing orders/direct debit would be for information only.

**It was resolved** to authorise the following payments by cheque:

a. **Resolve** to pay RVBC donation to playground repairs/equipment - £3,000.00

b. **Resolve** to pay Greenway Electrical (Replacing disabled alarm in disabled WC, Station Buildings - £198.42

c. **Resolve** to pay SLCC for Local Council Administration (11th Edition) - £134.79

d. **Resolve** to pay Rosemary Glen (April) - £447.00

e. **Resolve** to pay Viking Direct (Stationery/Equipment) - £175.20

f. **Resolve** to pay LSEC for hire of Civic Hall - £105.00

g. **Resolve** to pay Mayoral Allowance - £500.00

**Min 0054 Annual Meeting of Electors**

**It is to be noted** that discussion took place in relation to the forthcoming Annual Meeting of Electors

**Min 0055 Reports from Councillors via Residents**

Various matters were presented. **It is to be noted** that the issues have been placed on the work in progress list.

**Min 0056 Next Meeting**

The date of the next meeting is Wednesday 22nd May 2019.